

Division for the Visually Impaired, Business Enterprise Program (BEP), Blind Vendors Committee (BVC)
1901 N. DuPont Highway
New Castle, DE 19720

March 22, 2018, Meeting Minutes

Roll Call

Wayne Marsh, Blind Vendors Chairperson; Gary Pizzolo, Blind Vendor; Anthony Paolini, Blind Vendor; Rob Schmidlkofer, DVI; Andy Klopfer, DVI; Mark Ridenour, DVI; Elisha Jenkins, DVI; Olufunso Ogunsola, DVI; Yang Chen, DVI; Romy Mikhail, DVI; Linda Eden, BEP Trainee; Michele Hamilton, DVI.

The Rules of Engagement were reviewed with the attendees by Rob Schmidlkofer.

The minutes were tabled until the next meeting to allow for all to be reviewed

Training

Quarterly training schedule:

April training-pending, awaiting confirmation from federal partner

June 28-29, 2018 Healthy Vending

September- Fiscal, VR, Accounting & Technology

December – New Systems- Blind Leadership and Superior Training for new operators

Old Business

Audit

Olufunso Ogunsola received the agreement details of the audit from Covert & Rossiter.

Olufunso Ogunsola will proceed with the next steps for the audit.

Smyrna Rest Stop

The State Licensing Agency is working on fresh ideas for the Smyrna Rest Stop

Administrative duties will be performed by the State Licensing Agency

Delaware Technical Community College- Terry Campus (DTCC)

A new operator will run the DTCC Terry Café as of April 1, 2018. The biggest challenge at this site is the labor cost. Expenses will be reviewed for efficiencies.

Strategic Planning Update

Terry Smith, National Federation for the Blind Entrepreneurs Initiative (NFBEI), is drafting legislation to amend State's Randolph Sheppard Act.

On March 23, 2018 the BEP Director & BVC Chair will attend the VR team meeting to discuss opportunity for collaboration and enhancement between the two programs.

The State law will be shared and distributed to BVC by Rob Schmidlkofer

New Business

Legislation to strengthen the program is the main goal

Delaware Code Title 16. Health and Safety § 9606

Title 29 Pension Law

Policies

Food Trucks

A new food truck vendor will begin serving the DHSS Herman Holloway campus on April 9, 2018. The vendor will sign the contract, submit the security deposit and the initial month will be paid in advance. The contract terms are effective April 2, 2018 – November 30, 2018.

Marketing will be done by the DHSS Communications Team.

Facilities

A request for Quality Assurance assistance was discussed

A Certificate of Achievement was presented to Ms. Eden on completion of the BEP training. The probationary period is for one year.

Public Comment

None

Adjournment

The meeting was adjourned at 10:50 a.m.

Respectfully submitted by

Alice Johnson, DVI,

Administrative Specialist